**Description**
Mentoring refers to a relationship in which an individual shares relevant knowledge with and provides guidance to individuals who are either novices in or have less experience in a particular area. Although it is critical to the professional growth of individuals and to the development of organizations, the time involved in mentoring often goes unnoticed.

The School appreciates the time that SoHE graduate students contribute to mentoring – of fellow graduate students and of undergraduate students. In order to encourage a commitment to mentoring, the SoHE will recognize exemplary mentoring by graduate students with this **SoHE Graduate Student as Mentor Award**. Two awards of $500 will be made annually.

**Eligibility**
SoHE MS, MFA, or PhD graduate student in good academic standing and making satisfactory progress

**Nomination Process**
Any graduate student may nominate any graduate student for this award, including her/himself. To nominate an individual, a one-page nomination letter is required and must include the following information:

- A description of the exemplary nature of the mentoring activities (i.e. how the work sets the particular student apart)
- Specific information regarding the time, expertise, and resources shared by the mentor
- The benefits to the mentee, and to the SoHE as an organization
- The names and contact information of two individuals (at least one faculty member) who can speak to the exemplary mentorship of the nominee

**Review Process**
Nominations are evaluated and ranked by the SoHE Graduate Program Committee.

Nominations are due by May 1 at 8:00am. Materials should be submitted as a one-page PDF via email to Eric MacKay (emackay2@wisc.edu).