

School of Human Ecology Website Request for Wordpress Access

_____ requests Editing level access to the website.
Name printed

Email address

_____ Student Faculty or Staff
Department / Project / Center

Supervisor name

_____ Wordpress training needed? Yes No
Sections requesting access to (Events, Centers, all, etc.)

Estimated *end* date of access

For the security and integrity of the SoHE website, I agree to:

- Keep and not share my unique login information
- Inform the Communications Department when my access is no longer needed
- Not adjust website coding, including adding any plug-in applications
- Use SoHE photography, non-copyrighted or public domain images only
- Only update sections of the website I've been authorized to access
- Submit a formal request for access if my original access is terminated for any reason

Signature

Date

Student supervisor name printed

Signature

Date

Communications Dept Use:
Approved for access? Yes No

Signature

Date